

## NURSERY ADMISSION 2024 – 2025 SESSION

### GENERAL INFORMATION

PLEASE CHECK THE SCHOOL WEBSITE ON 8<sup>TH</sup> SEPTEMBER 2023 FOR  
FURTHER DETAILS



**LORETO CONVENT  
G. T. ROAD, ASANSOL – 713301  
PASCHIM BARDHAMAN  
WEST BENGAL**

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### **Registration Process for Online Application**

**General information for Nursery Application for the Session – 2024 - 2025**

- 1. Please read the ‘General Information’ carefully before filling in the Application Form.**
- 2. All entries should be made in ENGLISH and in BLOCK LETTERS.**
- 3. This Application Form is for the Nursery Class ONLY.**
- 4. CANDIDATE HAS TO BE 4+ YEARS OF AGE AS ON 1<sup>ST</sup> APRIL 2024].**
- 5. Proof of Age: Municipal Corporation Birth Certificate & Hospital Certificate.  
For Catholic Students - Municipal Corporation Birth Certificate, Baptism Certificate and Letter from the Parish Priest.**
- 6. Please attach any one of the following as proof of your address. No other proof will be accepted.**
  - a. Aadhar Card**
  - b. Current Electricity Bill**
  - c. Passport**
  - d. Voter ID**
  - e. Ration Card**
- 7. Family Photograph (Mother, Father and Children) [ 10cm x 8cm ]**
- 8. SC/ST/OBC Certificate (if applicable)**
- 9. Proof of Occupation**
- 10. Proof of Income – Salary Statement of both Parents.**
- 11. For past pupil of Loreto – Character Certificate issued by the School or any other School identification of mother.**

12. List of candidates selected for an interactive session will be displayed on our website. **(Tentative dates for Interaction – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> November 2023)**
13. Parents of selected candidates **MUST CARRY the original documents and the receipt of payment for the Interactive Session.**
14. Application Form will be available **ONLINE** from **8<sup>th</sup> September 2023 to 28<sup>th</sup> September 2023, both days inclusive.**
15. Kindly submit a hard copy of the application form along with copies of the attachments in an envelope and handover the same at the main gate of Loreto Convent, Asansol between **22<sup>nd</sup> September 2023 and 7<sup>th</sup> October 2023.**
16. If you have any queries, please contact the School Office through the following:  
Mob. No. : 9679004116  
(Monday to Friday: 9am – 2pm, Saturday: 9am – 12 pm)

The application form will be cancelled/rejected in case of incorrect OR incomplete information.

**YOUR CHILD WILL LOSE HER CHANCE OF SEEKING ADMISSION IF RECOMMENDATION/OFFER FOR DONATION IN ANY FORM IS MADE FROM ANY QUARTER.**

  
**PRINCIPAL**

**7<sup>TH</sup> SEPTEMBER 2023**